



**Rouge Bouillon School**

**Policy for  
Child Protection  
(Safeguarding)**

**Designated Safeguarding Lead: Carina Rabet**

# Child Protection Policy

## 1 Introduction

1.1 The health, safety and well-being of all our pupils are of paramount importance to all the adults who work in our school. Our pupils have the right to protection, regardless of age, gender, race, culture or physical ability. They have a right to be safe in and around our school.

1.2 At Rouge Bouillon School we have developed a set of Core Values in consultation with the wider community. They are Respect, Believe and Succeed. These Core Values underpin all the work we do in school and help to create our positive ethos. It is against the background of our Core Values that this policy is implemented. The ethos of our school is one that encourages all children to have the confidence to share their successes, concerns and worries. We provide opportunities for children to do this in a supportive, caring, and when necessary confidential, environment.

1.3 Our teaching of personal, social and health education and Jigsaw, as part of the Jersey Curriculum, also helps to develop appropriate attitudes in our children and makes them aware of the impact of their decisions on others. We also teach them how to recognise risks and how to behave in response to them. Our Year 2 classes complete the Keeping safe 5 week program with our EWO.

## 2 Aims and objectives

2.1 This policy ensures that all staff in our school are clear about the actions necessary with regard to a child protection issue. Its aims are:

- to raise the awareness of all staff and identify responsibility in reporting possible cases of abuse and or concern.
- to ensure effective communication between all staff when dealing with child protection issues;
- to lay down the correct procedures for those who encounter an issue of child protection.

## 3 Procedures

3.1 All issues relating to Child Protection are dealt with by the Designated Safeguarding Lead, and in their absence the Head teacher or Deputy would be responsible.

3.2 There is a clear system of reporting procedures and steps for all staff which includes categories for concern, chronology of steps to be taken and the line of staff to report concerns.

3.3 The school has a referral procedure for recording any pastoral concerns – which has recently transferred from using “yellow notes” to staff members reporting concerns on “My Concern”. The purpose of this is to identify and monitor any concerns. A referral is completed by the member of staff with the concern and is automatically shared with the DSL and Head/Deputy. The referrals are reviewed by the DSL/Headteacher and appropriate action is taken. At this stage welfare rather than Child Protection issues are usually identified and an appropriate action is for the class teacher to contact the parent to discuss their concerns. If there is imminent threat to safety, then the DSL will refer the case immediately to Children and Families Hub.

3.4 If any teacher suspects that a child in his/her class may be a victim of abuse, they immediately inform the DSL about their concerns. Abuse can be of a sexual, emotional or physical nature. It can also be the result of neglect.

3.5 Any action that the DSL takes when dealing with an issue of child protection must be in line with the procedures outlined in the local guidelines. In the first instance an enquiry will be made to the Children and Families Hub or the allocated social worker stating our concerns and actions that have been taken.

3.6 The DSL works closely with the Children's Services or police when investigating any allegations of abuse. All parties involved handle such investigations in a sensitive manner, but the interest of the child is of paramount importance.

3.7 When an enquiry is made to Children and Families Hub, parents are involved or informed at a very early stage unless the disclosure involves the parent. Children and Families Hub would advise when the initial phone call is made.

3.8 If the enquiry is referred to Children's Services for assessment, the DSL will liaise with the relevant social worker in order to aid this assessment. If the child becomes subject to a Child In Need plan a meeting should be called within six weeks. A strategy meeting may be held for professionals and the police to share information and decide whether the case goes to an Initial Child Protection Conference. After a case conference a meeting needs to be held within 10 working days and then 6 weekly core group meetings are held. The Safeguarding and wellbeing coordinator is expected to attend and participate in all case conferences and meetings held under the local guidelines.

3.9 We regard all information relating to individual child protection issues as confidential, and we treat this accordingly. We only pass information on to appropriate persons. Where appropriate, we inform the child at all stages of who is involved, and what information we have given them.

3.10 We require all adults employed in school, or working as unsupervised voluntary helpers, to be DBS checked in order to ensure that there is no evidence of offences involving children or abuse. A satisfactory check must be communicated to the school before an adult is able to take up a post.

3.11 If there is a need for adults in our school, in the course of their duty, to use physical intervention to restrain children the head teacher requires the adult involved in any such incident to report this to him immediately and to record the time, place, nature of the restraint and events leading up to the intervention as thoroughly as possible. Parents must be informed as near to the time of the occurrence as possible and certainly on the same day. Names of any witnesses should also be recorded. All teaching and LSA/keyworker staff should be MAYBO trained.

3.12 The DSL will receive regular training to raise their awareness of child protection issues and knowledge of agreed local child protection procedures.

3.13 All staff are required to undertake Foundation Level Child Protection training as part of their CPD.

3.14 The DSL will deliver yearly Safeguarding updates to all staff during INSET days. This will include recognising indicators of abuse, types of abuse, handling disclosures and reporting concerns.

3.15 The DSL will take the lead on Early Help meetings. The SENCo will be Early Help lead for those children with a specific SEN.

**Policy last updated- March 2026**